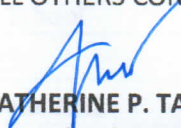




DIVISION MEMORANDUM No. 043

TO : OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
SGOD PERSONNEL, SCHOOL HEADS OF PUBLIC ELEMENTARY AND
SECONDARY SCHOOLS & FINANCE SERVICES UNIT
ALL OTHERS CONCERNED

FROM :  **CATHERINE P. TALAVERA**
OIC- Schools Division Superintendent

SUBJECT : **DIVISION SEMINAR-WORKSHOP ON FY 2018 BUDGET PREPARATION**

DATE : FEBRUARY 16, 2017

In compliance with National Budget Memorandum No. 127 dated December 28, 2016 entitled Budget Call for FY 2018, the Finance Unit, DIVISION OF TAYABAS CITY will conduct a Seminar-Workshop on FY 2018 Budget Preparation in all Public Elementary and Secondary Schools (Non-implementing Units) scheduled to be held on **February 20-21, 2017 at Sabangan Beach Resort, Brgy. Laiya, San Juan, Batangas.**

Participants to the seminar-workshop are the following:

No.	School	School Head	No. of Participants
1.	Alsam Elem. School	Michelle Gabuya	1
2.	Bukal Elem. School	Larvin Labrada	1
3.	Busal Elementary School	Andrian Naynes	1
4.	Dapdap Elem. School	Joy C. Buban	1
5.	Domoit Elem. School	Marinelle Abella	1
6.	East Palale Elem. School	Alona C. Crisanto	1
7.	Froilan E. Lopez ES	Lea A. Cosico	1
8.	Gibanga Elem. School	Waldymar E. Pasacsac	1
9.	Ilasan Elem. School	Patria D. Cabriga	1
10.	Ipilan/Alitao ES	Leonora L. De Rama Maida Llanela	2
11.	Kalumpang ES	Ma. Lina L. Ayangco	1
12.	Katigan/Alupay ES	Arlene Pagana	1
13.	Lakawan Elem. School	Melinda Buncayo	1
14.	Lalo Elem. School	Girly G. Abaricia	1
15.	Lawigue Elem. School	Julieta M. Labita	1
16.	Malaoa-a Elem. School	Myrna B. Tabernilla	1
17.	Masin Elem. School	Honesto P. Caagbay, Jr.	1
18.	Mate Elem. School	Anna Monica Bautista	1
19.	North Palale ES	Teresa E. Andaya	1
20.	Pandakaki ES	Maria Gracia Naynes	1
21.	Potol ES	Luz A. Pacaigue	1

22.	South Palale Elem. School	Elpidia C. Palayan	1
23.	Tayabas East CS I	Jeric Cabriga	1
24.	Tayabas East CS II	May B. Escorpion	1
25.	Tayabas East CS III	Evelyn Paredes	1
26.	Tayabas West CS I	Dennis O. Labita	1
27.	Tayabas West CS II	Ronan R. Ranillo	1
28.	Tayabas West CS III	Leah C. Clado	1
29.	Tayabas West CS IV	Natalia A. Andaya	1
30.	Valencia Elem. School	Princess Subeldia	1
31.	Wakas Elem. School	Roderick O. Hugo	1
32.	West Palale ES	Rowena O. Sabiduria	1
33.	Rosario Quesada NHS	Mary Grace M. Cabili	1
34.	West Palale NHS	Evelyn R. Palambiano	1
35.	Schools Division Personnel		10
TOTAL			45 pax

A Registration Fee of Two Thousand Four Hundred Pesos (**PhP. 2, 400.00**) shall be charged each participant chargeable against local funds subject to the usual accounting and auditing rules and regulations.

The activity will start at exactly **8:30 AM on February 20, 2017 (Monday)**. Check-Out time on **February 21, 2017 (Tuesday)**. Kindly bring your Laptops, Extension Cord, and Budget Preparation Data (*Number of Pupils in the School; Number of Teachers- Plantilla Position; Number of Classrooms and Buildings and Number of Graduating Pupils*).

Immediate and wide dissemination of this Division Memorandum is encouraged.

Finance Services
UM- 143/s.2017

SOAR HIGH! TAYABAS!
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